
City of Hollister

Airport Advisory Commission

MEETING MINUTES
Regular Meeting of July 25, 2012

1. Chairman Machado called the meeting to order at 6:04 p.m.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
Present: Commissioners: Gordon Machado, Steve Huston, Deane Judd, Fred Meyer, Jerry Fisher, Doug Jackson, and Executive Secretary Mike Chambliss.
Commissioner Dennis Osorio was excused due to a family issue.
*City Clerk Geri Johnson swore in Steve Huston just after the "Call to Order" by Commission Chair Gordon Machado. He was appointed by City Council Member Victor Gomez of District 5 at the July 2nd City Council meeting.
4. **VERIFICATION OF AGENDA POSTING**
The agenda for the July 25, 2012 regular meeting of the Airport Advisory Commission was posted at the City Hall on July 20, 2012 at 3:10 p.m. per Government Code Section 54954.2.
5. **CONSENT**
Commissioner Fred Meyer made the motion to accept the minutes for the April 25, 2012 meeting as presented. Commissioner Deane Judd seconded the motion, all voted to accept by a 6-1-0 vote.
6. **PUBLIC INPUT**
None
7. **REPORTS**
 - 1.) Airport Layout Plan: Airport Director Mike Chambliss was informed by our consultant Kimley-Horn, that they believe they will be able to have FAA approval soon.
 - 2.) Airshow: Airport Director Mike Chambliss will present the possibility of a date change to July 5th-6th for our airshow to City Council members on August 6th. The reasons cited were: 1) a major employer that typically works every weekend. 2) two years of bad weather on Memorial Day weekend has been costly. This change could compliment an event that is held by Corbin Manufacturing.
There were several comments and questions by the AAC. Commission Meyer stated that the EAA and HAA (Experimental Aircraft Association and Hollister Airmen's Association) were not in favor of supporting the date change. It was suggested that the airshow could be taken over by a contractor. Mike Chambliss indicated that insurance costs would then be a factor. It was also suggested that a "Fly-In" could be held on the Memorial Day weekend, reducing the costs if the weather is bad.
 - 3.) Budget: Airport Director Mike Chambliss stated that the budget was passed with no changes.
 - 4.) Airport Lighting: The City Engineering group has not yet changed the language on the contract to specify changing the airfield lamps as part of the contract.
 - 5.) Pavement Management: The pavement cracks on runway 13/31 move during the wet season as the soil swells under the pavement. Caltrans wrote a report that conflicts with the extensive

report we had done previously. We will follow up to make sure that their report will not impede our repair process.

6.) Storm Water Master Plan: The CEQA Notice of Determination has been filed.

7.) Airport Improvement Project: Kimley-Horn is sectioning the drainage ditch rehab (Runway Safety Area Improvements) in order to stay within grant funds available. We hope to receive additional funds. The Bid opening for this project is scheduled for Tuesday, July 31st. There were seven companies at the mandatory pre-bid meeting.

8.) Recycled Rubber Product Grant: Airport Director Mike Chambless applied for a \$150,000 grant for recycled ground rubber to be used as weed control. Some of the rubber has been laid down in the dog park area. The use of the product will be a cost saving due to less weed cutting and chemicals. We also plan to use the rubber ground cover along the fence-line on San Felipe Road.

8. OLD BUSINESS

9. NEW BUSINESS

Airport Advisory Commissioner Chairperson: Commissioner Meyer nominated Commissioner Judd with Commissioner Machado seconding the motion. Commissioner Jackson then nominated Commissioner Meyer with a second from Commissioner Judd. A vote was taken for each, Commissioner Meyer received the majority of votes (4). Commissioner Meyer will be the chairperson as of the August 22, 2012 AAC meeting.

ADJOURNMENT There being no further business before the Airport Advisory Commission, it was moved by Commissioner Fisher to adjourn the meeting, second by Commissioner Meyer. All voted 6-1-0. The meeting was adjourned at 7:02 pm.

Respectfully Submitted,

Mike Chambless, Executive Secretary
Airport Advisory Commission